

Kigali, on 24/01/2025
N° 2158/REB/05/2025

Mayor of District (All)
District Executive Administrator (All)

Dear Sir/Madam,

Re: Guidelines for Schools to implement the Remedial Learning Program

The Ministry of Education (MINEDUC) recently published Ministerial Instructions governing National Examinations, stating that candidates will receive a certificate if they achieve an average weighted percentage of at least 50% in the National Examinations. While initially applied to Senior 6 Examinations, this passing criterion will also apply to all level of National Examinations starting in the 2024/25 academic year. Additional support will be provided to students facing challenges in their studies to help them deepen their learning and develop the required competences to progress to the next level of education.

To address this need, the Ministry of Education through the Rwanda Basic Education Board (REB) and the National Examination and School Inspection Authority (NESA), has developed a **remedial learning Program**. This program is specifically designed to assist students preparing for the 2024/2025 National Examinations by focusing on improving performance in key subjects through tailored interventions.

The Rwanda Basic Education Board (REB) is pleased to provide attached guidelines for schools to prepare and implement the Remedial Learning Program. This initiative is scheduled to begin on **Sunday, January 26, 2025**, and will focus on enhancing students' academic performance and overall preparedness for national examinations. All costs related to this activity will be covered by REB/SPIU.

For more information, please contact **Mr. KIMENYI Angelo**, the Pedagogy and Remedial Specialist via Email: akimenyi@reb.rw or Tel: 0786554862.

Yours sincerely,


Dr. MBARUSHIMANA Nelson
Director General



Cc:

- Hon. Minister of Education
- Hon. Minister of State for Education
- Permanent Secretary/MINEDUC
- Director General/NESA



Guideline for Schools to prepare for and implement the Remedial Learning Program for P6, S3 and S6 candidates

1. Background and Rational

The Ministry of Education (MINEDUC) recently published Ministerial Instructions governing National Examinations. These instructions determined that a candidate is awarded the certificate if she/he obtains an average weighted percentage of at least 50 % in the National Examinations.

While originally pertaining to Senior 6 Examinations, this new passing criterion will be extended to Primary and Lower Secondary National Examinations from the 2024/25 academic year. Therefore, there is a need to provide additional support to students who may have challenges in their studies and who may face difficulties meeting these new passing requirements. This additional support is designed to support targeted students to deepen their learning and develop the required competences to progress to the next level of education.

The Ministry of Education, with the Rwanda Basic Education Board (REB) and the National Examination and School Inspection Authority (NES) will work with and support schools and teachers to provide more support to targeted candidates who will sit for the 2024/2025 National Examinations of different levels (P6, S3 and S6). This will be done through a specially designed remedial learning programme to support struggling students across all subjects examined through National Examinations.

2. Purpose of the Remedial Program

The Remedial Learning program is designed to help students improve in subjects where they show consistent weaknesses. It will help to provide tailored learning interventions to strengthen foundational knowledge and skills. Lastly, this program will enable students to meet academic standards for their current grade level.

The program aims to address academic deficiencies by providing targeted instruction that helps students to enhance knowledge and skills in key subjects. This includes individualized and small groups learning experiences that cater to specific weaknesses, enabling students to improve performance.





3. Criteria and mechanism for identifying learners to benefit from the remedial programme.

NESA has developed guidance for teachers and head teachers to identify current Primary 6, Senior 3, and Senior 6 struggling learners, who will be targeted for enrolment in the Remedial Programme.

For the remedial program to be effective, learners identified to attend the program should meet any of the following criteria:

- a) Overall performance in school-based (end of first term) assessment results: Learners scoring below 50%. These learners will enroll in the remedial programme across all subject areas.
- b) Per subject: Learners scoring below 50% in one or more subject area. These learners will attend the remedial programme for the subjects where they scored below 50%.

Teachers, in collaboration with school administrators, may also identify learners with low participation in class, including learners with difficulty in completing assignments and other classroom activities, to participate in the remedial programme, depending on the overall number of learners identified through the assessment results.

Each school will identify and submit the final list of enrolled students, and their remedial programme plans to the District Education Office and NESA for approval and support.

4. Designing and Implementing the Remedial Programme

The remedial learning program will include all teachers of examinable subjects for P6, S3 and S6 as facilitators of the program, as well as Head Teachers, who will supervise the activities to ensure the coordination of the program and achievement of the program objectives.

For each subject, teachers will select essential content and competences to be covered during the remedial program focusing on learning areas where students have the greatest challenges and informed by the broad and key competences outlined in the curriculum framework and subject syllabi. These competences will be the focus of the ~~National~~ Examinations Papers.



5. Timing and Schedule of the remedial programme

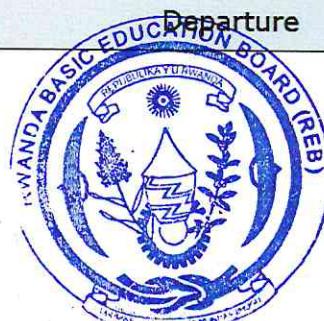
School will have the option of organizing the remedial programme on either **Saturday or Sunday**, throughout the school year (Term 2 and Term 3 of the 2024/25 school year), depending on the preference and availability of both learners and students. However, no individual learner or teacher should participate in sessions on both Saturday and Sunday. The sessions can **run from 8 am till 3pm with a break for lunch**.

Schools are expected to develop the schedule for the remedial programme and share with teachers and learners in advance.

It is recommended to design the schedule to cover at least two subjects per day. Below is a sample guide to schools on how to organize sessions on Saturday or Sunday, to cover all subject areas.

Sample Timetable for Remedial Program for Primary 6

TIMING	Activities: Day 1/WEEK 1
8:00-8:30	Arrival of students and school assembly
8:30-9:30	Kinyarwanda
9:30-10:30	Mathematics
10:30-11:00	Break time
11:00-12:00	English
12:00-1:00	Social and Religious Studies
1:00-2:00	Lunch time
2:00-3:00	SET
3:00	Departure



Sample Timetable for Remedial Program for Senior 3
(schools can schedule the subjects interchangeable)

TIMING	Activities: Weekend 1
8:00-8:30	Arrival of students and school assembly
8:30-9:30	Kinyarwanda
9:30-10:30	Mathematics
10:30-11:00	Break time
11:00-12:00	English
12:00-1:00	Geography and Environment
1:00-2:00	Lunch time
2:00-3:00	History and citizenship
3:00	Departure

Sample Timetable for Remedial Program for Senior 3
(schools can schedule the subjects interchangeable)

TIMING	Activities: Weekend 2
8:00-8:30	Arrival of students and school assembly
8:30-9:30	Chemistry
9:30-10:30	Physics
10:30-11:00	Break time
11:00-12:00	Biology and health science
12:00-1:00	Entrepreneurship
1:00-2:00	Lunch time
2:00-3:00	Mathematics
3:00	Departure



Sample Timetable for Remedial Program for Senior 6
 (schools can schedule the subjects interchangeable)

TIMING	Week end 1 Center 1	Week end 1 Center 2	Week end 1 Center 3
	Humanities	Sciences	Languages
8:00-8:30	School assembly	School assembly	School assembly
8:30-9:30	Literature in English	Mathematics	Literature in English
9:30-10:30	Geography	Biology	Kinyarwanda
10:30-11:00	Break time	Break time	Break time
11:00-12:00	History	Chemistry /Computer science	Kiswahili
12:00-1:00	Psychology	Physics/Economics/	
1:00-2:00	Lunch time	Lunch time	Lunch time
2:00-3:00	Entrepreneurship	Entrepreneurship/ kinyarwanda	French/ Entrepreneurship
3:00	Departure	Departure	Departure

In addition to the weekend schedule, all participating schools are expected to organize one week of remedial classes during the end of Term 2 holidays, from **Monday 14th to Friday 18th April 2025**.

If the remedial programme begins in schools the second weekend after the resumption of Term 2, which will be the **Sunday 26 January**, it would take place over 10 weekends in Term 2 and 9 weekends in Term 3. Together with the five days during the end of Term 2 holidays, that would allow for the remedial programme to be conducted in each schools for **24 days** in total.

6. Parental Consultation on the Remedial Programme

Experience from the Holiday Remedial Education Programme, conducted for learners from P1-P3 in August 2024 has shown the importance of consulting and engaging with parents to support the achievement of programme results. Effective communication with parents and guardians of

those learners who are identified to participate in the Remedial Programme is essential to secure buy-in and support for the initiative from parents, to encourage timely and consistent participation of the learners.

Communication and engagement with parents, will focus on the objectives of the initiative, why their children have been identified to participate, what their child(ren) can expect to gain from participating in the programme and how parents can support their children during this remedial programme implementation.

7. Budget for the Remedial Program

Schools will manage the budget for the Remedial Program, with funding for the different aspects of the program transferred to school bank accounts, to cover the following expenses:

- For each learner and teacher participating in the program, 300 Rwf per learner per day, will be transferred to schools to organize school feeding, with the recommendation that lunch be provided to all participating learning and teachers.
- An allowance of 1,500 per day per cook, for up to six cooks per school, will be provided to schools for the days where the program is taking place.
- For teachers who are teaching during the program, a transport allowance of 4,000 Rwf per teacher and head teacher per day will be provided. All teachers are not expected to teach each day of the program, but only when their subject is scheduled by the school.

Schools will be expected to provide a report on budget received and how the budget was used.

8. School monitoring and Reporting on the Remedial Programme

Head Teachers will be responsible for monitoring the successful conduct of the remedial Program and providing weekly reports to the District Vice Mayors, REB and NESA. These reports should include the following information and should report on the following indicators:

- Number of learners targeted for the programme, per level.
- Number of learners participating in the programme, that week and overall.
- Number of teachers identified to facilitate the programme.
- Number of teachers facilitating the programme that week and overall.





- Information on feeding of learners and teachers.
- Information on progress of learners as identified by teachers or through school level assessments.
- Challenges in implementing the remedial programme and measures taken to address those challenges.
- Information on parental engagement on the programme.

Done at Kigali on 23rd January 2025


Dr. MBARUSHIMANA Nelson
Director General

